

**The Minutes of the 23<sup>rd</sup> Meeting of the Finance Committee of the Central University of Jharkhand held on 15<sup>th</sup> June, 2022 at 12.30 PM at IIC, New Delhi.**

The following members were present:

1	<b>Prof. Kshiti Bhusan Das</b> Vice Chancellor	<b>Chairman</b>
2	<b>Shri Vishwajeet Kumar</b> , Director & <b>Shri C. P. Ratnakaran</b> , Under Secretary, (CU-III) Nominated by Additional Secretary (CU), DoE, (Visitor's Nominee)	<b>Member</b>
3	<b>Dr. Jitendra Kumar Tripathi</b> , Joint Secretary (CU), UGC (Visitor's Nominee)	<b>Member</b>
4	<b>Prof. Praksh Mani Tripathi</b> , Vice Chancellor, IGNTU (EC Member)	<b>Member</b>
5	<b>Dr. S. Parabrahmaiah</b> (EC Nominee)	<b>Member</b>
6	<b>Shri Debasish Pal</b> (EC Nominee)	<b>Member</b>
7	<b>Dr. Vimal Kishor</b> Finance Officer (I/c)	<b>Non-Member Secretary</b>

Smt. Darshana M Dabral, Joint Secretary & Financial Advisor could not attend the meeting. However, comments received from IFD has been taken into consideration.

At the outset, the Finance Officer I/c initiated the process by introducing and welcoming members for sparing their valuable time to make it convenient to attend the meeting.

Thereafter, the Vice Chancellor requested Dr. Vimal Kishor, Finance Officer (I/c)-cum-Non-Member-Secretary to take up the agenda items. The Agenda items were taken up. The comments received from Sri V Talreja, Under Secretary, UGC, New Delhi vide letter No. F. 74-8/2013(CU) dated 10<sup>th</sup> June, 2022, and from Sri Sreekumar V. V. Section Officer (Integrated Finance Division), Dept. of Higher Education, MoE, GoI vide letter no. F. No. 9-16/2017-IFD.pt dated 14<sup>th</sup> June, 2022 were considered while passing resolutions on respective agenda items.

FC: 2022/23/01	To confirm the Minutes of the 22 <sup>nd</sup> meeting of the Finance Committee held on 07 <sup>th</sup> December, 2021.
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The minutes of the 22nd meeting of the Finance Committee held on 07th December, 2021 had already been circulated to all the members. No comment on this has been received.

**Resolution**

*The Finance Committee, in compliance to comments received from IFD & UGC, confirmed the Minutes of the 22nd Finance Committee meeting held on 07th December, 2021 subject to*

*strict compliance of the relevant statutory provisions of the University and strict compliance of the related Govt. of India instructions and guidelines including those issued by the Central Vigilance Commission.*

**FC: 2022/23/02**

**Action Taken Report on the Minutes of the 22<sup>nd</sup> meeting of the Finance Committee held on 07<sup>th</sup> December, 2021.**

The Action Taken Report on the resolution of the 22<sup>nd</sup> meeting of the Finance Committee held on 07<sup>th</sup> December, 2021 is appended as **Annexure – II.**

### **Resolution**

*The Finance Officer (I/c) read out the Action Taken Report on the resolutions taken in the 22<sup>nd</sup> meeting of the Finance Committee held on 07<sup>th</sup> December, 2021 one by one. The Finance Committee while noting the contents of the Action Taken Report (ATR), suggested that it should be prepared in two parts i.e. Part A and Part B as follows:*

*Part A: Indicating the A.T.R. on the resolutions of the last Finance Committee meeting*

*Part B: Indicating the A.T.R. on the pending items of the remaining previous Finance Committee meetings (i.e. other than Part A). Part B should continue to reflect the pending items till action on these are finally completed and accepted by the Finance Committee.*

*This procedure should be noted for compliance with immediate effect.*

*The Finance Committee further considered the action taken report subject to strict compliance of the relevant statutory provisions of the University and strict compliance of the related Govt. of India instructions and guidelines including those issued by the Central Vigilance Commission.*

**FC: 2022/23/03**

**To consider and approve the Budget Estimates for the Year 2022-23.**

The Budget Estimates for the Year 2022-23 have been prepared by the Finance Officer under the direction and supervision of the Hon'ble Vice Chancellor, in response to the Budget Requirement sought by the UGC in the prescribed format, and the same were furnished to the UGC, as per requirement of the University under different heads. The same are appended as **Annexure - III.**

**Resolution**

The Finance Committee considered and approved the budget estimates for the year 2022-23, which is based on realistic assessment of requirement of funds for the University. This is subject to availability of funds with UGC/GoI. Further, the Committee Members suggested to prepare a comprehensive & summarised version of the Budget for clarity & understanding.

The Finance Committee also while noting the comments of the MoE and UGC on this item, suggested that Budget projections for BE 2022-23 should be prepared taking into the account the trend of actual expenditure of the last three financial years and the realistic expenditure in the current financial year on need basis.

The Finance Committee after detailed deliberations recommends the limits under heads revenue & capital as under:

Sl. No	Revenue	(Rs. in Lakhs)
1.	Salary	3700.00
2.	Recurring	
	(i) Pension for Faculty and Non-Faculty	600.00
	(ii) Non Net Fellowship	200.00
	(iii) Non-Salary	2000.00
	Total (Salary + Recurring)	6500.00
3.	Capital	4600.00

The University should ensure strict compliance of regulating quarterly expenditure laid down in GFRs/ GoI Instruction.

FC: 2022/23/04      Progress of Infrastructure Project funded through HEFA

The Ministry of Education, GoI vide its letter No. F. No. 4-7/2020-CU.VII, dated 10.09.2021 directed that 'Progress of infrastructure project funded through HEFA should be an Agenda

point of every Finance Committee meeting. The Progress (Physical and Financial) of infrastructure in respect of the University is placed before the Committee for information.

The Progress (Physical and Financial) of Infrastructure Project funded through HEFA are appended as **Annexure – IV**

### **Resolution**

*The Finance Committee resolved that expenditure should be incurred under Capital Heads subject to the condition that the approved cost of each building is not exceeded and there is no cost and time overrun. The Finance Committee also noted the progress of Infrastructure Project funded through HEFA.*

FC: 2022/23/05	Complete details and status of audit paras along with Public Grievances and Parliamentary Assurance pending in the University
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The Finance Committee resolved in its 20<sup>th</sup> Finance Committee meeting that outstanding paras raised by audit should be placed year wise in the following table onwards:

Year of the Audit Para	Number of the Audit Para	Number of Settled/ Dropped Audit Para	Number of Pending Audit Para	Remarks

Also vide note dated 17.02.2020 of the Ministry of Education, issued by the Secretary Education, it was advised to invariably include following in every meeting of their Finance Committee

1. Complete details and status of audit paras
2. Public Grievances pending in the Institutes
3. Parliamentary Assurances pending in the Institutes

Accordingly, complete details and status of audit paras of Central University of Jharkhand is appended as **Annexure – V** and presently, there are no Public Grievances and Parliamentary Assurance pending with the University.

### **Resolution**

*The Finance Committee noted the status of Audit Paras and resolved that pending Audit Paras from 2018 to 2021 may be settled as per GoI Rules in consultation with the Office of DGAC.*

*The Finance Committee further instructed that the University shall convey Standing Audit Committee (SAC) meetings regularly to review all the outstanding audit paras and action should be taken to furnish replies to audit so as to enable them to consider and settle the same. In case the replies have already been furnished, Finance Officer should discuss with the audit and expedite the settlement thereof.*

*The Finance Committee further suggested that a report on the status of pending audit paras with a gist of each item vis-à-vis reply furnished to audit be submitted in the next meeting of the Finance Committee*

FC: 2022/23/06

To consider and approve to engage additional outsourced personnel

A letter No. F.74-6/2012(CU) dated 03/01/2022 received from UGC, in response of our letter requesting for increase in Annual Allocation under Recurring Head & Sanction to engage additional outsourced personnel at Central University of Jharkhand, Ranchi, in which UGC has requested to place the matter of sanctioning to engage additional outsourced personnel at Central University of Jharkhand before the Finance Committee Meeting. Thereafter, University may approach to UGC with detailed proposal and financial implication for additional outsourced staff.

Presently the University has sanction for 100 outsourced manpower, and the University needs sanction of additional manpower of 235 personnel urgently in various categories viz. Security Guards, Housekeeping /Safai Karamchhari, Sweeper/ Bathroom Cleaner, Gardener/ Mali, Electrician/DG Operator, Plumber, Driver, Data Entry Operator etc. for seamless day to day functioning of the offices/ departments at both the campuses, as the University is presently operating from both the campuses (Area – 500 acre at Cheri-Manatu (Permanent Campus) and 45 acre at Brambe Campus) with Administrative Offices & more than ten Academic Departments at Cheri-Manatu Campus and remaining Departments, residential quarters & old hostels at Brambe Campus.

The detailed justification of requirement is appended as **Annexure - VI**

### Resolution

*The Finance Committee discussed the matter and resolved to increase sanction of additional manpower of 110 security Guards from 70 & appropriate number of skilled & unskilled*



manpower. This is over & above existing sanction strength of 100 outsourced manpower considering the requirement of both the campuses. The Finance Committee recommends to send the same with valid justification to the Ministry of Education through UGC for consideration.

FC: 2022/23/07

To consider and approve the Purchase Procedure/Manual of the University

With reference to resolution taken in the 22<sup>nd</sup> Finance Committee meeting, the Purchase Procedure/Manual of the University has been prepared and appended as Annexure VII.

**Resolution**

The Finance Committee while discussing on the matter resolved that FC members Dr. S. Parabrahmaiah and Shri Debasish Pal may be requested to review the Purchase Procedure/Manual prepared by the University.

FC: 2022/23/08

To consider and approve the Internal Audit Manual of the University

With reference to resolution taken in the 22<sup>nd</sup> Finance Committee meeting, the Internal Audit Manual of the University has been prepared and appended as Annexure -VIII.

**Resolution**

The Finance Committee while discussing on the matter resolved that FC members Dr. S. Parabrahmaiah and Shri Debasish Pal may be requested to review the Internal Audit Manual prepared by the University.

FC: 2022/23/09

To consider and approve the minutes of 24<sup>th</sup>, 25<sup>th</sup> & 26<sup>th</sup> meeting of Building Committee

As suggested in the last meeting of the Finance Committee, the minutes of the 24<sup>th</sup> and 25<sup>th</sup> of the Building Committee are put up again along with minutes of the 26<sup>th</sup> meeting of the Building Committee. All are appended as Annexure - IX

**Resolution**

The Finance Committee discussed the matter in detail and instructed that the University will follow the instructions issued by the MoE to all Central Universities (CUs) that all Major Infrastructure Projects will now be undertaken by CUs through "Project based Funding" through HEFA and not through Grant-in-aid from MoE/UGC under OH:35. Further, in case

of minor original works / repair works for Campus Development etc; the minutes of the Building Committee is considered and approved subject to:

1. Each project is fully funded and the entire funds have been allocated by the University / released by UGC / are available with the CUJ, for each individual project.
2. No additional funds for these projects will be sought from MoE/UGC for the projects. Further no part of the internal receipts, UGC / MoE Grant including interest accrued on each such grant will be utilized.
3. Abstract of Cost and Rate Conformity Certificate as also other related codal formalities for each Building Project are strictly as per relevant UGC guidelines. Further, award of "Civil Works" is strictly as per the relevant provisions of GFRs, 2017 and related CVC guidelines.
4. Ratification of "award of Civil Works" and execution thereof is subject to strict compliance of GFRs, 2017 and related CVC guidelines.
5. It is advised that University should adhere to the DPR approved. If any deviation/modification/revision is needed, the approval of the competent authority may be obtained.
6. It was further instructed that a summary report of each Building Committee Minutes specially a) Sanction of fund required for a new project or b) Sanction of additional fund for an existing project or c) Revision of estimated cost of an existing project or d) Involvement of any financial factor may be placed in the FC meeting in addition to total minutes of each Building Committee meeting.

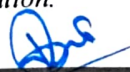
FC: 2022/23/10

To consider and approve modalities of creation of the Corpus Fund of the University

While discussing action taken report on the minutes of the 20<sup>th</sup> meeting of the Finance Committee held on 30<sup>th</sup> July, 2020, it was informed by the Hon'ble Vice Chancellor, the modalities of creation of the Corpus Fund of the University will be put up afresh. Hence, the same are appended afresh as **Annexure - X**

### Resolution

The Finance Committee while discussing on the matter considered and approved the modalities of creation of the Corpus Fund in principle and resolved that Dr. S. Parabrahmaiah and Shri Debasish Pal may be requested to review the same, and will be put up in the next Finance Committee for information.



FC: 2022/23/11

To consider and approve the Extension of Benefits of Retirement Gratuity and Death Gratuity to the employees of Autonomous Bodies/ Organization cover under NPS

The University has received a letter No. – 19-1/2017-IFD dated 23.03.2022 from the Department of Higher Education, Ministry of Education, Government of India, implementing the benefits of Retirement Gratuity and Death Gratuity to the employees of Autonomous Bodies/ Organizations covered under NPS. The relevant documents are appended as **Annexure-XI**

**Resolution**

*The University is advised to wait for issuance of Gazette Notification from the Minister of Education in this regard.*

FC: 2022/23/12

Sanction of additional posts (Teaching & Non-Teaching) to start Social Science Courses in view of NEP-2020 in Central University of Jharkhand

UGC vide its letter dated 16<sup>th</sup> March, 2022 has conveyed its no objection on the proposal for creation for seven (07) new departments in the University subject to the condition that the Ministry of Education may provide approval of the teaching posts. Admission notification (2022-23) has already been released for the proposed departments and it is expected that classes shall start from the month of July, 2022. The teachers are required to engage the classes and hence sanction of teaching positions is required at the earliest. Creation of non-teaching posts are also required for smooth running of these new departments.

The relevant documents are appended as **Annexure-XII**


**Resolution**

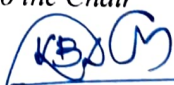
*The Finance Committee considered the proposal of Sanction of additional posts (Teaching & Non-Teaching) to start Social Science Courses in view of NEP-2020 in Central University of Jharkhand, and instructed to forward the proposal to Ministry of Education through UGC for seeking approval of the Ministry of Finance.*

FC: 2022/23/13

Any other matter

*No other matter was discussed and the meeting ended with a vote of thanks to the Chair*

  
Finance Officer (I/c)  
Non-Member Secretary

  
Vice-Chancellor 18.7.22  
Chairman